

37th Annual Northwest Garlic Festival

June 16 and June 17, 2018

- Vendor Registration Form -

Applicant/Organization	Contact Person	email address	
Street/PO Box	City	State	Zip

Home Phone: () _____ Business Phone: () _____

Type of Booth: ___ Trailer ___ Tent Other (specify) _____

Space required: (If trailer, include overall length including tongue) _____ length in feet

Electricity: ___ Yes ___ No

GARLIC ITEM(S) FOR SALE: Remember, you are required to have a Garlic item to sell along with your usual products at this event or you can hand out garlic information, i.e. a garlic recipe.

Please list all other items that you will be selling. Use the reverse side of this application if needed.

Food Vendors, please list your primary food product first.

The Garlic Festival Committee reserves the right to eliminate duplicate food and craft items.

Release of Liability

As a vendor, I understand that the Ocean Park Area Chamber of Commerce will not be responsible for any lost, stolen or damaged materials and/or merchandise of mine at this event. I hereby release the Ocean Park Area Chamber of Commerce and all its members from any and all liability whatsoever from any injury or damage as a result of my participation in the Ocean Park Area Chamber of Commerce Northwest Garlic Festival. I have received, signed and dated the Vendor Code of Conduct Form on the back of this application.

Signature of Applicant

Date

PLEASE MAKE CHECKS PAYABLE TO: Ocean Park Area Chamber of Commerce or

Pay on line at: <http://www.nwgarlicfestival.org>

MAIL COMPLETED APPLICATION FORM, PHOTO, VENDOR CONDUCT FORM AND CHECK

TO: Ocean Park Area Chamber of Commerce

P. O. Box 403

Ocean Park, WA 98640

OCEAN PARK AREA CHAMBER OF COMMERCE

Vendor Festival Conduct Code Form

The Ocean Park Area Chamber of Commerce welcomes vendors to participate in this event. In an attempt to continue to have well run, fun and profitable events for everyone, we have listed some requirements you must read and abide by. Your cooperation in following these requests is appreciated. Failure to follow them will result in dismissal from the event, forfeiture of your fees and no opportunity to participate in any other events in our area again.

1. The Coordinator will show you your booth space. Please line up your booth with your neighbor and stay within the footage requested and paid for.
2. Please keep your booth area clean and clear of clutter.
3. Have clear signs of your products, especially your **Garlic** items, and their prices.
4. You may sell only the items that have been prior approved by the Vendor Coordinator.
5. Neither loud hawking of items from your booth nor selling outside your individual booth area will be allowed.
6. No objectionable products will be allowed, i.e. shirts with unacceptable printing, drug paraphernalia, alcohol related items, tobacco, etc.
7. Vendor behavior must be acceptable. There will be no drinking on the grounds or use of foul language. Argumentative behavior between any vendors, the public or any committee member will not be tolerated. Vendors are to behave in a businesslike manner, no matter the extenuating circumstances or disagreements that may have occurred.
8. No overnight camping on Wilson Field is allowed.
9. Vendors who are not pleased with their placement at the event will discuss the situation with the Vendor Coordinator to see if a compromise can be reached. The final decision of placement is left to the Vendor Coordinator. If the vendor still disagrees, the choice will be to accept the placement or not be involved in the event.
10. All required fees must be paid by the stated deadline in the letters of Application and Acceptance.
11. Vendors who tear down their booths, for any reason, before the stated time on their Application will not be invited back to future events.
12. Food booths must meet all health standards, obtain the necessary health permits prior to the event and provide a garbage can for the event.
13. Our cancellation policy is that fees will be returned to a vendor who has presented a valid reason for not attending our event, if done so within three weeks prior to the event. If we can replace the vendor with another paying vendor, we will then refund the fees of any vendor who cancels less than three weeks prior to our event.

I have read and understand the above requirements for participating in the Ocean Park Area Chamber of Commerce Northwest Garlic Festival.

Vendor Signature

Date

This form must be signed, dated and returned with your completed application.

37th ANNUAL NORTHWEST GARLIC FESTIVAL

June 16 and 17, 2018

Sponsored by the Ocean Park Area Chamber of Commerce

Dear Vendor **(Please keep this form for your information):**

The Chamber is seeking vendors for their **37th Annual Northwest Garlic Festival**.

We will again be holding the event on Wilson Field, home of the Beach Barons Rod Run to the End of the World. The field gives us much more room, is a park-like setting, allows us to provide free parking to spectators and is completely fenced. The field is located at 25815 Sandridge Road just two blocks south of Bay Avenue in Ocean Park and is very accessible for vendors and the public. No overnight camping is allowed on the field.

As in the past, we wish all of our vendors to sell something that is **Garlic** – be it food or a craft item. We are also encouraging vendors to provide more seafood items on their menus. We still want you to be creative and remember that our slogan is **“It’s Chic to Reek – of Garlic, that is!”** We will also have live entertainment for both days. We also have a “Garlic Walk” where participants will go around to designated vendors displaying a “Hot Pink” sign in plain sight. If you are a vendor who is participating, you will have a stamp to “stamp” the participants garlic postcard. The participants will return the completed card to the Chamber Booth to be entered in drawings for donated Gift Baskets from local businesses.

DATES: June 16 and 17, 2018

TIMES: 10:00 a.m. to 5:00 p.m. on Saturday

10:00 a.m. to 4:00 p.m. on Sunday

Unfortunately, vendors who close their booths early will not be invited to participate in future events, so please observe the Festival hours.

SET-UP: Friday, June 15th after 8:00 a.m. and Saturday, June 16th after 7:30 a.m.

FEES: Non-electric: \$100.00 + \$5.00 per foot over 10 feet

Electric: \$125.00 + \$5.00 per foot over 10 feet

Fees are nonrefundable for any cancellation received after 06/01/2018.

ELECTRICAL: You will have the use of **one 20 amp outlet**. Wilson Field allows us a few more electrical connections but you should still bring extension cords.

Food booths will be given priority to the electrical outlets. Sorry, but generators are not allowed. Water is available on grounds.

REGISTRATION DEADLINE: May 31st or until spaces are filled. Vendors will be notified via an acceptance letter or email beginning April 23rd.

PLEASE NOTE: The Chamber does not allow subletting of space and only items that have been prior approved by the Garlic Committee can be sold at this event. Each food vendor is required to bring their own garbage can. There will be a dumpster on site and all vendors are expected to dispose of their garbage prior to leaving the Festival Grounds on Sunday. Food vendors must obtain health permits from the Pacific County Health Department at (360) 642-9349 prior to the event.

APPLICATION REQUIREMENTS: 1) Booth Fee, 2) Garlic item specified on application, 3) recent picture of your working booth and 4) signed Vendor Conduct Form. Applications not meeting the above requirements will not be considered for participation in the Northwest Garlic Festival.

PLEASE MAKE CHECKS PAYABLE TO: Ocean Park Area Chamber of Commerce.

Mail your check, application, picture and Vendor Conduct Form to:

Ocean Park Area Chamber of Commerce; P. O. Box 403; Ocean Park, WA 98640 Email: opchamber@opwa.com

Or Pay on line at: <http://www.nwgarlicfestival.org>